



army families federation

Notice of Extraordinary General Meeting (“EGM”) to vote on incorporation of AFF

All current members of AFF are invited to attend the forthcoming EGM, where a formal resolution to incorporate AFF will be presented to members.

The meeting will be held on the 8th March 2018 at 14:30 at the Andover Community Centre, Marlborough Lines, Monxton Road, Andover, Hampshire, SP11 8HJ.

With effect from 1 April 2018, we propose to change the legal structure of AFF from an unincorporated association to a Charitable Incorporated Organisation (CIO). A CIO is a legal entity designed specifically for charities, and was one of several corporate structures available to AFF. The Trustees have concluded, having taken legal advice, that it represents the most effective option and will create a future-proof legal structure.

The change to a CIO is for a number of reasons. Firstly, AFF Trustees currently have personal liability for the charity and we wish to afford the Board limited liability and grant AFF its own independent legal structure, enabling the charity to contract in its own name, for example. Secondly, the AFF Charter is due for revision - this dated document will be replaced by an improved AFF Constitution complete with more modern provisions. Finally, the Trustees feel that the proposed change provides an effective legal structure to allow for the current and future needs of AFF.

The charity objects and activities will remain unchanged. However, there will be a change to the voting membership - under the existing Charter ‘all members of all Army families’ are members of AFF and those over 18 are therefore entitled to vote at annual general meetings (AGM) and extraordinary general meetings (EGM). When AFF becomes a CIO, the members will continue to receive all the benefits from the charity as they do now, but they will no longer be voting members as all governance decisions will be made by the Trustees. Additionally, there will no longer be a requirement for an AGM.

If you have any questions about the incorporation, please contact Kate Finlayson, Finance and Operations Director. Email: finance@aff.org.uk Phone: 01264 382325